

PARK, RECREATION AND COMMUNITY SERVICES BOARD

DEPARTMENT: Park, Recreation and Community Services
 150 N. 3rd Street, Burbank, CA 91502
 (818) 238-5300

DIRECTOR: Judie Wilke

STAFF LIAISON CONTACT: Krista Dietrich KDietrich@burbankca.gov

ESTABLISHED:	By Burbank Municipal Code §2-1-410 and Charter §700
COMPOSITION:	The Park, Recreation and Community Services Board shall consist of five (5) members.
POWERS AND DUTIES OF THE COMMITTEE:	<p>The Park, Recreation and Community Services Board shall have the following powers and duties:</p> <ul style="list-style-type: none"> • To initiate studies, investigations and surveys in the general field of parks and recreation and report its findings and recommendations to the Council. • To prepare and recommend, for adoption by the Council, rules and regulations for the use and improvement of the public parks, squares and grounds in the City, including playgrounds, concessions and recreational facilities and programs installed and maintained therein as a park use. • To recommend to the Council the acquisition of park sites by the City. • To act in an advisory capacity to the Council in all matters pertaining to the parks, squares and grounds of the City, including all matters affecting policy, procedures and operations of all athletic and recreational organizations or groups who receive any part of their financial support in any form from public funds of the City. • To approve and fix the schedule of times, dates and places for the use of all City facilities under the jurisdiction of the Park, Recreation, and Community Services Department. • To act in an advisory capacity to the Council and recommend the amount of financial support to be contributed by the City for inclusion in the annual budget for all dramatic, musical, or cultural organizations or groups which receive any part of their financial support in any form from the public funds of the City, to make funding decisions and award grants to such groups pursuant to rules and regulations promulgated by the Director of the Park, Recreation and Community Services Department, to approve contracts to formalize the funding commitment and the responsibilities of such groups, and to approve any changes or amendments to such contracts.
TERM OF OFFICE:	Board members shall be appointed for a four-year term and the commencement of such terms shall be staggered.
MEETINGS:	Every second Thursday of the month at 6:00 p.m. City Council Chamber 275 E. Olive Ave., Burbank, CA 91502

MEMBERS

Michael G. DePalo (Chair)
 Jonathan Barta (Vice-Chair)
 Carolyn Jackson (Secretary)
 Barry S. Gussow
 Janice Lowers

DATE OF APPOINTMENT

05/21/2013
 05/21/2013
 05/12/2015
 05/12/2015
 06/16/2015

DATE TERM EXPIRES

07/31/2017
 07/31/2017
 07/31/2019
 07/31/2019
 07/31/2017